

# — Checklist —

## Entry Form

Before you seal the envelope and mail your entry to the show secretary, be sure that:

- All three signature blocks are signed.
- Fees have been totaled correctly.
- A check for the entry fees is enclosed and you have included the number fee (if required), the office fee (if required), and the stabling fee if you are renting a stall.
- A separate stall cleaning check is enclosed if you are renting a stall.
- All AHSA/USDF numbers (horse, rider, owner) are recorded correctly on the entry form.
- A copy of your AHSA member card is enclosed.
- A copy of your USDF member card is enclosed.
- A copy of your trainer's AHSA member card is enclosed if you are listing a trainer.
- A copy of your trainer's USDF member card is enclosed if you are listing a trainer.
- A copy of the owner's AHSA member card if the owner is someone other than you.
- A copy of the owner's USDF member card if the owner is someone other than you.
- A copy of your horse's AHSA registration is enclosed.
- A copy of your horse's USDF registration is enclosed.
- A copy of your horse's negative Coggins test is enclosed.
- A copy of your horse's Rabies or health certificate is enclosed (if required).
- You have included information regarding the competitions where you qualified if you are entering a Championship competition or a USDF Regional Final.